

Grade Rubric for Written Projects and Quizzes

Levels of Assessment

Criteria	Inadequate = D (Below Standard)	Adequate = C (Meets Standard)	Above Average = B (Exceeds Standard)	Exemplary = A (Far Exceeds Standard)
Completeness	Two or more missing or incomplete responses.	One missing or incomplete response.	Answers all questions, but not completely.	Answers all questions completely.
Level of Content	Response does not accurately address the prompt; rambling and/or without consistency.	Response provides obvious information without further analysis of the concept; lacks depth of knowledge or reasoning.	Response provides most of the content required by the prompt, but does not require further analysis of the subject.	Response goes beyond simply answering the prompt; attempts to stimulate further thought & discussion. Includes introduction, transitions and conclusion.
Grammar & Mechanics	Shows little or no effort to limit spelling, punctuation, and grammatical errors. Reader cannot follow ideas.	Shows effort to limit spelling, punctuation, and grammatical errors. Reader can follow ideas with effort.	Shows effort to limit essay to few spelling, punctuation, and grammatical errors. Reader can follow ideas.	Shows effort to keep essay free of distracting spelling, punctuation, and grammatical errors. Reader can follow ideas easily.
Style & Format	Fails to follow format and assignment requirements. Presentation is difficult to follow.	Meets format and assignment requirements. Presentation can be followed, but requires effort.	Meets format and assignment requirements. Presentation is easy to follow.	Meets all formal and assignment requirements and evidences attention to detail. Presentation shows outstanding style going beyond usual college level.